



VACANT POSITION

AUDITOR

Job Purpose

The Auditor is responsible for undertaking audit and assessment assignments based on a review and selection of returns submitted by taxpayers or on information received from external sources.

Main Duties & Accountabilities

- Carries out field and desk audits in accordance with the BRA operational instructions and team audit plans.
- Refers cases involving significant fraudulent activities and illegal sources of income to the Audit Senior.
- Prepares and maintains audit case files ensuring the case files are properly detailed and completed to the established standard.
- Assists in the preparation of audit reports, outlining audit coverage, explaining assessments and credits and indicating the financial position of enterprises in respect to assessments.
- Any other duties as assigned.
- The auditor may also be rotated to complete tasks in other Units and Divisions of the Authority.

Qualification and Experience

- Completion of Level III of the ACCA or equivalent level of a professional qualification in Accounting recognised by the Institute of Chartered Accountants of Barbados, or
- Bsc. Accounting, Management, Finance or a related field, or
- A Diploma in Accounting or an Associate Degree with a major in Accounting

AND

In each case at least three (3) years' experience working in a tax administration, audit or accounting environment.